

Policy Updated Nov 2006
Policy reviewed February 2009
Reviewed Jan 2013
Reviewed Jan 2016

St Berteline's C of E Aided Primary School

Charging and Remission of Charges Policy

At St Berteline's we operate a policy of equal opportunities and inclusion for all of our children and parents. This means that we make every effort not to exclude any children or parents from any activities which take place in the school. To clarify the situation there are a number of activities for which the school has to pay for. These are:

Educational visits

The school may not make a charge for most visits, as they take place during the school day. However, the school is not usually able to provide the money for these visits and a voluntary donation from parents is requested. Although there is no obligation to contribute, the visits usually cannot take place unless parents make a contribution. Some trips are subsidised by the school via the unofficial school fund by way of a contingency. No child is prevented from attending any educational visit or residential visit on financial grounds and the school financially supports many families.

School theatre groups/artists in residence etc

Such events in school are always paid for by the unofficial school fund or by the 'Friends of St Berts Fund' and therefore no child is ever withdrawn from these sorts of activities. Occasionally we may ask for a voluntary contribution to help pay for these events.

Unofficial school fund and Friends of St Berts Accounts

These accounts are topped up from fund raising ie Christmas and Summer Fairs, Raffles, jumble sales etc. they are also helped by small profits from sale of school uniform, and minor donations. Both accounts are audited annually.

Specialist Tuition

If specialist tutors are employed to fulfil a National Curriculum requirement, this is paid out of our LMS budget. Any other specialist tuition eg golf, football etc will be paid for by the parents directly to the tutor.

L Austin

Chairman of Governors