

PARENTS MASTER PLAN

SEPTEMBER 2020

Year Group/pod	School Day Times	Staff Members	Entrance/Exit to school grounds	Entrance/Exit school building	Location/base
Pre-school	8.45am-2.45pm	Mrs Kathryn Albiston Mrs Andrea Armstrong	Gate 2	Cloakroom/Pre-School entrance	Pre-school room
Reception	8.45am-8.55am 3.15pm (Fri 1.15pm)	Mrs Katie Davidson	Gate 1	Weather room	Reception classes
Reception	8.45am-8.55am 3.15pm (Fri 1.15pm)	Miss Hanan Mugbel	Gate 1	Weather room	Reception classes
Year 1 class	8.45am-8.55am 3.15pm (Fri 1.15pm)	Miss Sasha Burke	Gate 1	Infant playground entrance	Single classroom
Year 1 & 2 class	8.45am-8.55am 3.15pm (Fri 1.15pm)	Miss Katie Erne	Gate 4	Courtyard	Infant double bay
Year 2 class	8.45am-8.55am 3.15pm (Fri 1.15pm)	Mrs Kate Burton	Gate 4	Courtyard	Infant double bay

Year 3 class	9.00am-9.10am 3.30pm (Fri 1.30pm)	Mrs Sheridan Moss	Gate 2	Cloakroom/Pre-school entrance	Lower junior double bay
Year 3 class	9.00am-9.10am 3.30pm (Fri 1.30pm)	Mr Craig Ellis	Gate 2	Cloakroom/Pre-school entrance	Lower junior double bay
Year 4	9.00am-9.10am 3.30pm (Fri 1.30pm)	Mr Andy O'Neill	Gate 4	Courtyard	Year 4 & 5 double bay
Year 4 & 5 class	9.00am-9.10am 3.30pm (Fri 1.30pm)	Mr Charlie Hall	Gate 4	Hall door	Year 4 & 5 double bay
Year 5 class	9.00am-9.10am 3.30pm (Fri 1.30pm)	Mrs Jenny Mackenzie Mrs Joyce Dippnall	Gate 1	Infant playground entrance	Upstairs classroom
Year 6 class	9.00am-9.10am 3.30pm (Fri 1.30pm)	Mrs Juliet Wroe	Gate 5	Courtyard	Year 6 double bay

Gates

Gate Number	Gate Location
1	Infant/games playground
2	Side office gate
3	Double gate that leads to staff carpark
4	Pupil entrance side gate (next to car park double gate with path to playground)
5	Nortonwood Lane gate (by junior trim trail)

Childminder/Link Club Pickup

Meeting place outside Pat's Palace, please be on the school premises by 3.10pm – enter via pupil entrance side gate. You are reminded that you enter the premises at your own risk and you have sole responsibility for any children which are in your care.