

Reviewed March 2014

PRIVACY NOTICE

For

PUPILS AT ST BERTELINE'S CHURCH OF ENGLAND PRIMARY SCHOOL

We at St Berteline's Church of England Primary School are data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- support your teaching and learning.
- monitor and report on your progress.
- provide appropriate pastoral care and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs and relevant medical information

We will not give information about you to anyone outside the school without your consent unless the law and the rules allow us to.

We are required by law to pass some information about you to the Local Authority and the DfE.

If you want to see a copy of the information about you that we hold and/or share, please contact the Headteacher, Julie Barron.

If you require more information about how the Local Authority and/or DfE store and use your information, then please go to the following websites.

www.halton.gov.uk/pn and

<http://www.education.gov.uk/schools/adminandfinance/schooladmin/ims/datamanagement/provacynotices/a0077959/what-the-department-does-with-pupils-and-childrens-data>

<http://www.education.gov.uk/schools/adminandfinance/schooladmin/ims/datamanagement/privacynotices/a0064391/who-the-department-passes-pupil-data-to>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA of DfE as follows:

Peter Richmond
Divisional Manager for Service Improvement
ICT Services
Halton Borough Council
Direct Dial Tel 0151 511 7003
Or via email peter.richmond@halton.gov.uk

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Website www.education.gov.uk
Email <http://www.education.gov.uk/help/contactus>
Tel 0370 000 2288

Primary Care Trusts (PCT) use information about pupils for research and statistical purposes, to monitor the performance of local health services and to evaluate and develop them. The statistics are used in such a way that individual pupils cannot be identified from them. Information on the height and weight of individual pupils may however be provided to the child and its parents and this will require the PCTs to maintain details of pupils' names for this purpose for a period designated by the Department of Health following the weighing and measuring process. PCTs may also provide individual schools and LAs with aggregate information on pupils' height and weight.